

CRAIG M. DECKER

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EDUCATION

OHIO UNIVERSITY

Master of Sports Administration, Anticipated Graduation, June 2010

Athens, OH

LORAS COLLEGE

Bachelors of Arts, Sports Management & Administration, May 2007

Bachelors of Arts, Accounting, May 2007

- GPA 3.83 - Delta Epsilon Sigma Honor Society
- Loras College Leadership Program

Dubuque, IA

EXPERIENCE

ROCKWELL COLLINS

Toulouse, France - Cedar Rapids, IA

Commodity Specialist

January 2009 – August 2009

- Assisted the lead Sr. Commodity Specialist with a Sourcing Review and contract negotiations, analyzed and selected the most qualified suppliers, reduced material costs by \$1 million, discovered and corrected potential product issues, and enhanced enterprise communication.
- Managed and tracked \$35 million of commodities; analyzed data to reduce purchase price variance by \$100K, improved on time delivery by 3%, and reduced defective parts received by 50%.

Accountant – European Accounting Services

June 2008 – January 2009

- Lived and worked in a foreign country, developed an understanding of business practices and cultural aspects.
- Created, depreciated, and analyzed the status of fixed assets and their impact on the financial statements.
- Developed and updated the standard costs for all European entities' materials intended for sale to internal/external customers, directly impacting company financials.
- Researched and monitored the accuracy of the balance sheet along with the validity of the corresponding accounts in the reporting software on a monthly basis.

Tax Accountant

June 2007 – June 2008

- Prepared and formally filed state tax returns for 20+ states, and federal returns for corporate subsidiaries.
- Researched items with taxable value of \$500 or more. Analyzed the exempt status of the individual tax, leading to annual savings of more than \$500k. Reclassified \$500k of tax liability off books that dated back to 2005
- Researched and examined expenditures greater than \$50k to determine whether the item should be taxed. Including contacting company buyers, customers and sales representatives for full analysis
- Assisted with the implementation of new reporting standards for international tax returns.

LORAS COLLEGE

Dubuque IA

Athletic Assistant

May 2005 – May 2007

- Lead assistant for creating, maintaining, and reviewing \$1.5 million budget data for entire athletic department.
- Managed event scheduling for 10+ intramural athletic events; including location, personnel, and team coordination. Created and maintained a positive atmosphere for all participants, promoting sportsmanship and enforcing "good sport" rules.
- Supervised and mentored five to seven employees, directing orientation sessions and evaluating the intramural officials' efficiency and effectiveness in fulfilling all essential job duties.
- Analyzed institutional qualifications and prepared data for application for NCAA Division III grants.
- Initiated athletic programming, specifically for football and basketball programs, designed to build and maintain fan involvement.

Assistant Men's Basketball Coach

August 2005 – May 2007

- Performed all essential administrative duties including budget tracking, contractual agreements, NCAA compliance, and development of standardized scouting and practice reports.
 - Arranged all travel accommodations; coordinated busing contracts, made hotel reservations, communicated with opposing Athletic Directors, facilitated multi-state trips, and organized team meals.
 - Developed and maintained fundraising activities for the program, leading to a 150% increase in funds raised over prior fiscal year.
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ADDITIONAL INFORMATION

- Hobbies – Traveling, baseball, basketball, football, golfing & reading