

# GARRETT STEVEN MUNRO

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## EDUCATION

**Ohio University**, Athens, OH  
Masters of Business Administration, November 2009(Expected)  
Masters of Sport Administration, June 2010(Expected)

**State University of New York at New Paltz (SUNY New Paltz)**, New Paltz, NY  
Bachelor of Science Degree in Accounting, December 2007  
*Semester Abroad:* **Victoria University**, Wellington, New Zealand  
*Independent Study:* **Economic Revitalization Project**, Fleischmanns, NY

## WORK EXPERIENCE

**Ohio University Athletics Department**, Athens, OH  
*Development Intern, June 2009 to Present*

- ❖ Assist the Director of Development with the oversight of the volunteer based Bobcat Representative Program.
- ❖ Build and foster relationships with approximately 100 Bobcat Representatives throughout the state of Ohio, parts of Kentucky and West Virginia.
- ❖ Provide detailed bi-weekly scoring reports and key statistics for the Bobcat Representative Program, which has raised \$167,908 and expanded The Bobcat Club by 68 members since April 1, 2009.
- ❖ Assist with other aspects of the annual giving program.

**Appalachian Region Entrepreneurship Group**, Athens, OH

*Consultant, George Voinovich School, November 2008 to June 2009*

- ❖ Served as a business consultant for small to medium size companies in the Appalachian Region of Ohio.
- ❖ Conducted client meetings and performed market research, determined financial feasibility of new business ventures, and identified errors with the current processes.

**KPMG LLP**, New York, NY

*Audit Associate, January 2008 to June 2008 and Audit Intern, Summer 2007*

- ❖ Maintained relationships with diverse portfolio of clients ranging from large multinational corporations to small not-for-profit organizations.
- ❖ Completed engagement with Sterling Mets LP, the parent company of the New York Mets Major League Baseball team.

## COMMUNITY SERVICE

**Habitat For Humanity International**, Thibodaux, LA

*Volunteer, August 2007*

- ❖ Volunteered for one week to build houses in the Bayou area of Louisiana for people adversely effected by Hurricanes Katrina and Rita.

**Voluntary Income Tax Assistance and Tax Counseling for the Elderly**, New Paltz, NY

*VITA/TCE Student, Winter/Spring 2007*

- ❖ Obtained Beginner Certification and assisted taxpayers with personal and family concerns through the Internal Revenue Service's Link & Learn Program.
- ❖ Performed personal income tax preparations during 2007 Tax season.

## ACTIVITIES & LEADERSHIP

Ohio University Athletics Development Volunteer	2009
Upward Bound Basketball Coach	2009
Ohio University Football Event Staff	2008
Crocs AVP Tour Volunteer - Mason	2008
SUNY New Paltz Men's Soccer Team	2003 – 2006
Rotary Youth Leadership Award Conference	2003 & 2005