

KEVIN ANDERSON

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EDUCATION

Master's of Sports Administration and Facilities Management June 2008 - Current
Ohio University, Athens, OH
Anticipated Graduation: June 2010

Master's of Business Administration June 2008 – Current
Ohio University, Athens, OH
Anticipated Graduation: November 2009

Bachelor's of Science in Accountancy Apr 2008
Brigham Young University, Provo, UT
- GPA: 3.83; Cum Laude
- Phi Kappa Phi Honor Society

WORK EXPERIENCE

Business Consultant, Appalachian Regional Entrepreneurial Group, Athens, OH Oct 2008 – Current
- Providing business consulting and specialized services for small businesses in Southeast Ohio
- Analyzing the implementation of a procure-to-pay and employee self-service system at a public institution
- Conducting a feasibility study for a wireless broadband rollout in Appalachian Ohio

Cougar ISP Sports Network Intern, ISP Sports-BYU, Provo, UT Aug 2007 – Mar 2008
- Assisted in constructing and presenting proposals for corporate sponsorships
- Reviewed corporate sponsorship contracts to ensure fulfillment of contractual agreements
- Assisted in game-day preparations and promotions, such as hosting ISP Corporate Sponsor Tent during BYU home football games

Accountant, BYU Conferences and Workshops, Provo, UT May 2007 – Aug 2007
- Maintained general ledger accounts and monitored revenues and expenses of over 50 summer camps
- Reconciled financial transactions involving large sums of cash
- Assisted in check-ins for hundreds of individuals each week

Athletic Marketing Intern, BYU Athletic Department, Provo, UT Oct 2006 – Apr 2007
- Supervised and participated in corporate promotions during athletic events
- Brainstormed and carried out new and creative marketing ideas
- Assisted with marketing efforts that set the single-game attendance record for a BYU women's basketball game

VOLUNTEER WORK

Representative, Religious Organization, Arcadia, CA June 2003 – June 2005
- Shared life changing principles with others and supervised and trained new volunteers
- Fulfilled over 400 hours of community service in Los Angeles County

Assistant, Ohio University Athletic Development, Athens, OH Jan 2009 - Current
- Assisting with various tasks and fundraising activities in conjunction with the Ohio Bobcat Club